

Bid Letting Guidelines and Regulations

Sealed Bids

Sealed bids will be received by the Mississippi Transportation Commission in the office of the Contract Administration Engineer, Room 1013, Mississippi Department of Transportation Administration Building, Jackson, Mississippi, until 9:30 o'clock A.M. on the date specified. Thereafter bids will be received in the First Floor Auditorium of the Mississippi Department of Transportation Administration Building, Jackson, Mississippi, until 10:00 o'clock A.M. on the date specified and shortly thereafter publicly opened.

Forfeiture Of Proposal Guaranty

Failure by a successful bidder to execute the contract and file acceptable contract bond within twenty (20) days after the contract has been mailed to the bidder shall be just cause for the cancellation of the award and forfeiture of the proposal guaranty - bid bond or certified check or cashier's check, which shall become the property of the Department. The forfeiture is not a penalty but a liquidation of damages sustained.

Notice To Prospective Bidders

Prospective bidders will be required to file with the Department a list of persons authorized to bind the company in all matters. Other information may be required from time to time before issuing proposals.

The attention of prospective bidders is directed to all fees and taxes required for the privilege of doing business within the State Of Mississippi.

As a condition precedent to the opening of a bid, the total amount of which is equal to or in excess of \$50,000.00 and financed 100% with State funds, the bidder must have a certificate of responsibility issued by the Mississippi State Board of Contractors or a similar certificate issued by another state recognizing such certificate issued by the State of Mississippi. The Bidder's Certificate of Responsibility number or a statement signifying that the bid is not in excess of \$50,000.00 must be shown on the outside of the sealed envelope containing the bid proposal.

When two or more persons, firms or corporations are submitting a joint venture, each of the persons, firms or corporations may be required to comply with the above requirements.

See also the [State Board Of Contractors](#) web site.

Delivery Of Proposals

Unless otherwise specified, each proposal shall be submitted sealed in a special envelope furnished by the Department. The blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Department is used, it shall be of the same general size and shape and be similarly marked to clearly indicate its contents. Proposal Forms are non-transferable and no name or names of interested parties may be shown other than those to whom the proposal was issued. When sent

by mail, the sealed proposals shall be mailed to the Department at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and place specified in the Notice to Contractors. Proposals received after the time for opening of bids will be returned to the bidder unopened.

Combination Or Conditional Proposals

If the Department so elects, proposals may be issued for projects in combination or separately, so that bids may be submitted either on the combination or on separate units of the combination. The Department reserves the right to make awards on combination bids or separate bids, to the best advantage of the Department. No combination bids, other than those specifically identified in the proposals by the Department, will be considered. At the discretion of the Department, separate contracts may be written for each individual project included in the combination.