

LPA PROJECT

CERTIFICATION OF PAYMENTS TO SUBCONTRACTORS

PROJECT NUMBER : \_\_\_\_\_ CITY/COUNTY : \_\_\_\_\_  
 PRIME CONTRACTOR : \_\_\_\_\_  
 SUB- \_\_\_\_\_  
 CONSULTANT/CITY \_\_\_\_\_

THIS IS TO CERTIFY THAT PAYMENT HAS BEEN MADE TO THE FOLLOWING SUB-CONTRACTING FIRMS FOR THE AMOUNT INDICATED FOR WORK PERFORMED OR MATERIALS PURCHASED, ON THE REFERENCED PROJECT TO SATISFY THE DBE REQUIREMENTS.

\*\*\* THIS REPORT IS SUBJECT TO AUDIT \*\*\*

DBE FIRM (LISTED ON OCR-481 TO MEET PROJECT GOAL)	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete

DBE FIRM (NOT LISTED ON OCR-481 TO MEET PROJECT GOAL)	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete

NON-DBE FIRM	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete

\_\_\_\_\_  
 SUBMITTED BY  
 \_\_\_\_\_  
 TITLE

TOTAL DBE PROJECT GOAL: \_\_\_\_\_  
 DATE: \_\_\_\_\_

\*\*\* INSTRUCTIONS \*\*\*

1. CONTRACTOR MUST SUBMIT THIS REPORT ON **ALL PROJECTS** EACH MONTH TO THE CONSULTANT/CITY ENGINEER.
2. IF NO PAYMENTS ARE MADE THIS PERIOD, SUBMIT A NEGATIVE OR NO CHANGE REPORT TO THE CONSULTANT/CITY ENGINEER.
3. THE CONSULTANT/CITY ENGINEER WILL ATTACH THE DBE-4 TO THE MONTHLY ESTIMATE BEFORE SUBMITTING THE ESTIMATE TO CONTRACT ADMINISTRATION DIVISION.
4. PROGRESS ESTIMATES MAY BE WITHHELD IF CONTRACTOR FAILS TO SUBMIT DBE-4.
5. TYPE OF FIRM IS EITHER (S) FOR SUPPLIER, (C) FOR CONTRACTOR, (B) FOR BONDING, (M) FOR MISCELLANEOUS, OR (CS) FOR CONSULTANT.