

**LPA PROJECT**

**COMMERCIALLY USEFUL FUNCTION PERFORMANCE REPORT**

DEFINITION OF A " CUF " IS DESCRIBED IN FEDERAL REGULATION 49CFR 26.55 AS FOLLOWS :  
A **COMMERCIALLY USEFUL FUNCTION** HAS BEEN PERFORMED WHEN A DBE IS RESPONSIBLE FOR  
THE EXECUTION OF A DISTINCT ELEMENT OF THE WORK OF A CONTRACT BY ACTUALLY MANAGING ,  
PERFORMING, AND SUPERVISING THE WORK INVOLVED.

PRIME CONTRACTOR : \_\_\_\_\_

A. SUBCONTRACT INFORMATION : \_\_\_\_\_

PROJECT NUMBER : \_\_\_\_\_

CITY/COUNTY : \_\_\_\_\_

DBE FIRM : \_\_\_\_\_

FIRST DATE ON-SITE : \_\_\_\_\_

DBE FIRM'S ON SITE SUPERVISOR'S NAME : \_\_\_\_\_

LIST EACH ITEM OF WORK TO BE PERFORMED FOR DBE CREDIT. (SEE OCR-481-LPA IN CONTRACT.)

B. PROJECT DIRECTOR IS TO CONDUCT EVALUATIONS AND SUBMIT COMPLETED REPORTS WHENEVER THE PRIME/DBE WORK PRACTICES ARE DISCOVERED OR SUSPECTED TO BE OUT OF COMPLIANCE WITH THE APPROVED DBE PROGRAM AND ALSO WHEN WORK APPROVED FOR EACH DBE FIRM IS AT OR NEAR 50 PERCENT COMPLETE. IF ANY QUESTIONS ARE ANSWERED "NO", PLEASE EXPLAIN BELOW.

1. IS DBE FIRM ACCOMPLISHING THE WORK WITH THEIR OWN WORK FORCE :
2. IS DBE FIRM USING THEIR OWN EQUIPMENT?
3. IS ANY ADDITIONAL EQUIPMENT RENTED / LEASED? ( CHECK RENTAL AGREEMENT )
4. DOES THE DBE FIRM HAVE A FOREMAN / SUPERINTENDENT ON JOB WHILE WORK IS BEING PERFORMED?
5. DOES THE DBE FIRM HAVE ADEQUATE PERSONNEL ON JOB TO PERFORM THEIR WORK ITEMS?
6. IS THE DBE'S FIRM WORK FORCE ADEQUATELY TRAINED AND COMPETENT ENOUGH TO PERFORM THEIR ITEMS OF WORK INDEPENDENTLY?
7. IS DBE FIRM FURNISHING THEIR OWN MATERIALS FOR EACH ITEM OF WORK?

YES	NO

COMMENTS :

**SUBMIT REPORT WHEN DBE'S WORK IS 50 % COMPLETED OR  
WHENEVER PRIME/DBE WORK PRACTICES ARE DISCOVERED OR SUSPECTED TO BE OUT OF COMPLIANCE  
WITH THE APPROVED DBE PROGRAM**

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
INSPECTED BY

\_\_\_\_\_  
PROJECT ENGINEER

**DISTRIBUTION :**

\_\_\_\_\_  
PC : DBE COORDINATOR  
PRIME CONTRACTOR  
CONSULTANT/CITY ENGINEER  
DBE SUBCONTRACTOR

